

DELIA MEMORIAL SCHOOL (BROADWAY)Notice to Parents / Guardians22nd April 2021

Dear Parent / Guardian,

Individual Tutorial 2020 -2021

Your child / ward _____ of Class _____ () will take part in the Individual Tutorial at school. It can improve his / her study.

Students who are admitted to the tutorial have to:

- report immediately to Mr. Yuen Siu Ki or Ms Dong Xin and submit the doctor's certificate and parent's letter to him / her on the following school day, if he / she is absent on the lesson;
- be hardworking and submit homework on time;

Date	Time	Venue
4 th May 2021 – 4 th June 2021 (Every Monday)	2:15 pm – 3:45 pm	Room 217A

If you allow your child / ward to join the above tutorial, please remember to instruct him / her to attend the lessons punctually. Please also return the Agreement Form to Ms. Dong X. not later than Tuesday, 4 May 2021.

Thank you for your attention.

Yours faithfully,



K.C. Lo
Principal

**Reply slip (PN_2021_072)**

Re: Individual Tutorial 2020 -2021 (Monday)

Date: _____ April, 2021

Dear Mr. Lo,

I hereby confirm that I have read and fully understood the above tutorial and I agree my child / ward _____ of Class: _____ () to take part in the tutorial. I will instruct him / her to attend the tutorials punctually.

Signature: _____ Name of Parent / Guardian: _____

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Date	Time	Venue
4th May 2021 – 4th June 2021 (Every Tuesday)	2:15 pm – 3:45 pm	Room 217A

If you allow your child / ward to join the above tutorial, please remember to instruct him / her to attend the lessons punctually. Please also return the Agreement Form to Ms. Dong X. not later than Tuesday, 4 May 2021.

Thank you for your attention.

Yours faithfully,



K.C. Lo
Principal

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Reply slip (PN_2021_072)

Re: Individual Tutorial 2020 -2021 (Tuesday)

Date: _____ April, 2021

Dear Mr. Lo,

I hereby confirm that I have read and fully understood the above tutorial and I agree my child / ward _____ of Class: _____ () to take part in the tutorial. I will instruct him / her to attend the tutorials punctually.

Signature: _____ Name of Parent / Guardian: _____

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Date	Time	Venue
4 th May 2021 – 4 th June 2021 (Every Wednesday)	1:30pm – 3:00pm	Room 217A

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Thank you for your attention.

Yours faithfully,



K.C. Lo
Principal

**Reply slip (PN_2021_072)**

Re: Individual Tutorial 2020 -2021 (Wednesday)

Date: _____ April, 2021

Dear Mr. Lo,

I hereby confirm that I have read and fully understood the above tutorial and I agree my child / ward _____ of Class: ____ () to take part in the tutorial. I will instruct him / her to attend the tutorials punctually.

Signature: _____ Name of Parent / Guardian: _____

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Date	Time	Venue
4 th May 2021 – 4 th June 2021 (Every Thursday)	2:15 pm – 3:45 pm	Room 217A

If you allow your child / ward to join the above tutorial, please remember to instruct him / her to attend the lessons punctually. Please also return the Agreement Form to Ms. Dong X. not later than Tuesday, 4 May 2021.

Thank you for your attention.

Yours faithfully,



K.C. Lo
Principal

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Reply slip (PN_2021_072)

Re: Individual Tutorial 2020 -2021 (Thursday)

Date: _____ April, 2021

Dear Mr. Lo,

I hereby confirm that I have read and fully understood the above tutorial and I agree my child / ward _____ of Class: _____ () to take part in the tutorial. I will instruct him / her to attend the tutorials punctually.

Signature: _____ Name of Parent / Guardian: _____

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Date	Time	Venue
4 th May 2021 – 4 th June 2021 (Every Friday)	2:15 pm – 3:45 pm	Room 217A

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Thank you for your attention.

Yours faithfully,



K.C. Lo
Principal

**Reply slip (PN_2021_072)**

Re: Individual Tutorial 2020 -2021 (Friday)

Date: _____ April, 2021

Dear Mr. Lo,

I hereby confirm that I have read and fully understood the above tutorial and I agree my child / ward _____ of Class: _____ () to take part in the tutorial. I will instruct him / her to attend the tutorials punctually.

Signature: _____ Name of Parent / Guardian: _____